## **SCENARIO**

## BY KAREN DOYLE LYONS

## THE WEDDING vs THE ELECTION

WEDDING: 2 PEOPLE PARTICIPATING IN THE EVENT AND ARE SEEKING

POSITIVE RESULTS

**ELECTION**: AS MANY AS 22 CANDIDATES PARTICIPATING IN THE EVENT

AND ARE SEEKING POSITIVE RESULTS

**WEDDING: 1 FACILITY MUST BE ACQUIRED** 

**ELECTION**: IN NORWALK 16 FACILITIES MUST BE ACQUIRED AND

INSPECTED (LIGHTING, ACCESS FOR ADA, CUSTODIANS,

SPACE, LAYOUT, DELIVERIES, ETC.)

**WEDDING: 1 COORDINATOR WITH 2 FULL TIME ASSISTANTS** 

**ELECTION: 2 REGISTRARS/COORDINATORS AND 1 FULL TIME STAFF** 

PERSON AND 3 PART TIME ASSISTANTS

WEDDING: 1 FACILITY COORDINATOR - NO NEED FOR TRAINING

**ELECTION**: 30 COORDINATORS (MODERATORS & ALTERNATE

MODERATORS)

**3 TRAINING SESSIONS** 

A. CERTIFICATION - 4 HOURS

B. WEEK PRIOR TO ELECTION - 2 HOURS

· C. DAY BEFORE ELECTION – 2 HOURS

**WEDDING:** FACILITY HIRES AND TRAINS STAFF

ELECTION: REGISTRARS OF VOTERS MUST LOCATE, HIRE, TRAIN, AND

**DOCUMENT 250 POLL WORKERS** 

WEDDING: COMPILE GUEST LIST AND CONFIRM CORRECT ADDRESS FOR

250 – 350 PEOPLE

**ELECTION: COMPILE VOTER LIST AND CONFIRM CORRECT ADDRESS FOR** 

THOUSANDS OF VOTERS (ANNUAL MANDATED CANVAS)

WEDDING: SEND OUT INVITATIONS TO 250 - 350 GUESTS

**ELECTION: SEND OUT NOTICE REQUESTING CORRECT ADDRESS** 

THOUSANDS OF MAILINGS

WEDDING: CORRECT ADDRESS' ELECTION: CORRECT ADDRESS'

ON STATE SYSTEM - SAVED TO NORWALK'S LOCAL

**SYSTEM** 

CORRECT VOTER REGISTRATION CARDS PURGE FILES – DELETED / INACTIVE

RE-FILE CORRECT VOTER REGISTRATION CARDS

WEDDING: DEADLINE FOR REPLIES – 1 MONTH

**ELECTION**: DEADLINE FOR NEW VOTERS – 1 WEEK TO DAY BEFORE

NO DEAD LINE -ELECTION DAY REGISTRATION

WEDDING: NO SEMINARS

ELECTION: 2 CONVENTIONS PER YEAR - EDUCATION BY ROVAC ONE DAY

**SOTS STAFF** 

3 HIGH SCHOOLS PER YEAR FOR REGISTRATION

**WEDDING:** NO SPECIAL GUEST SESSIONS

**ELECTION**: 2 SPECIAL VOTER SESSIONS PER ELECTION/PRIMARY

**WEDDING:** BAND RESPONSIBLE FOR ALL REHEARSALS

ELECTION: 30 OPTICAL SCANNERS TO BE PROGRAMMED, TESTED,

REPAIRED AND SEALED MINIMUM OF 4 MEMORY CARDS

EACH TABULATOR

WEDDING: FACILITY RESPONSIBLE FOR ALL NECESSARY EQUIPMENT

(TABLES, CHAIRS, ETC.)

ELECTION: RESPONSIBLE FOR TABLES, CHAIRS, SCANNERS, BALLOTS,

BALLOT BOX, TELEPHONES, I.V.S. SYSTEM, PRIVACY SCREENS,

CROWD CONTROL STANCHIONS, SIGNAGE, LISTS, ETC.)

**WEDDING:** NO DELIVERY RESPONSIBILITIES

ELECTION: DELIVERY PREPARE, CLEAR, SECURE AND SET UP, ETC. OF

ALL EQUIPMENT

WEDDING: DIRECTIONS SENT WITH INVITATIONS

**ELECTION: DIRECTIONS SENT OUT TO ALL NEW VOTERS AND VOTERS** 

WITH CHANGES

CARDS 47,000 SENT OUT IN PRESIDENTIAL YEAR

UPDATE DATA ON WEBSITE NOTICES TO NEWSPAPERS

**WEDDING:** LIST PREPARED FOR FACILITY – 2 OR 3

**ELECTION:** CITY WIDE VOTER LISTS

1 FOR OFFICIAL CHECKERS

1 FOR EACH PARTY

1 TOWN CLERK

2 FOR REGISTRARS OFFICE 14 FOR POLLING SITES

1 ABSENTEE BALLOT CLERKS

**WEDDING**: NO PHONES

**ELECTION: 6 PHONES IN OFFICE/28 PHONE LINES IN POLLING SITES/5** 

PHONE LINES IN ELECTION DAY REGISTRATION LOCATION

WEDDING: I HOUR IN CHURCH AND 5 HOURS AT DINNER RECEPTION

**ELECTION:** 16 HOURS + NO LUNCH AND NO DINNER

MODERATORS AND ALTERNATE MODERATORS

ADDITIONAL HOURS

WEDDING: GO HOME/HONEYMOON

**ELECTION: PACK UP EQUIPMENT, DOCUMENT WORKERS HOURS,** 

PREPARE PAYROLL, COMPLETE REPORTS, POSSIBLE

RECOUNT, AUDIT, AND HIRE MORE WORKERS

WEDDING: DAD PREPARES BUDGET

**ELECTION: REGISTRARS PREPARE BUDGET** 

WEDDING: ONCE

ELECTION: ONE GENERAL ELECTION AND POSSIBLE PRIMARIES ONCE OR

TWICE A YEAR

WEDDING: IT WOULD BE A TOTAL DISASTER IF AUNT JOAN DOESN'T

RECEIVE AN INVITATION.

HOW EMBARRASSING IF THE BEST MAN OR MAID OF HONOR

ARE LEFT OFF THE SEATING LIST

**ELECTION:** IT IS THE EFFORTS OF EVERY ROV TO PROVIDE EVERY VOTER

THE OPPORTUNITY TO VOTE

IT IS THE ROV'S WHO UPHOLD THE INTEGRITY OF ELECTIONS.

WE WORK DELIGENTLY TO AVOID ERRORS.

## ADDITIONAL OFFICE PROCEDURES INCLUDE BUT NOT INCLUSIVE OF DUTIES:

Monthly reports Purchase of new equipment and supplies **DMV** listing changes Social services list changes Removal of voters Reinstatement of voters Letters of status Contact with Secretary of the State Mandated conferences Maintenance of voter's files Bi-weekly payroll City meetings Review and implementation of new election laws Training and certification of new moderators Upgrade of procedures and equipment Office tours and information sessions with school children Upgrade of street index

I hope you have been enlightened by this scenario. This does not by any means explain fully the details, laws, and various other duties of this office.

IT HAS BECOME VERY OBVIOUS THE PRESENT SOTS DOES NOT UNDERSTAND THE DUTIES OF THE ROV'S. I SUGGEST THAT SHE ATTEND A MODERATOR TRAINING SESSION, WORK AS A POLL WORKER AT A LARGE POLLING SITE, OR POSSIBLY WORK IN THE ROV'S OFFICE FOR AT LEAST THREE DAYS JUST PRIOR AND INCLUDING ELECTION DAY.

SUBMITTED BY
KAREN DOYLE LYONS
ELECTION ADMINISTRATOR
REGISTRAR OF VOTERS
NORWALK